City of Alexandria

Park Board Minutes

(monthly meeting)

August 18, 2025 at 6:00

Emery Lee Bldg

503 S. Park Ave.
Alexandria, IN 46001

Meeting Called to Order: 6:00 PM

Members Present: Kim Terry, *President*; **Barrett Key,** *Vice President*; **Devin Powers,** *Secretary*; **Sam Driffill,** *member*; **Angie Hilligoss,** *member*; **Tom Johns,** *member*

Members Absent: None

Guests: Mayor Todd Nasselroad, Assistant to the Mayor Rachel Martin, Debbie Webb, Eric Freeman, and Brian Donahue

Pledge of Allegiance led by Kim Terry.

Approve Previous Minutes: Minutes not available to sign from last week. Barrett made the motion to approve the minutes from July and sign both July and August minutes at the next meeting, Devin seconded, no objections, motion passes.

Presentations:

- Barrett Key - Response from AMHS teachers to assist caretakers
  - Spoke with Greg Kyle who said Ag class can help
    - Brent Baker, the teacher of the Ag class has approximately 14 to 20 students who will come out during school hours to beautify the park. The school covers the release forms etc
- Debbie Webb - About the Andersontown PowWow (Sept 6-7)
  - AndersonTown PowWow came to Alexandria after months of searching for a new space when the Athletic Park went under construction. This was a temporary situation, but may become permanent
  - Flyer given to show what the PowWow offers.
    - 2 day event with vendors, demonstrations, etc
    - Camping for vendors and demonstrators
  - What is asked of the Park Board
    - Need parking around Emery Lee for the disabled & parking for the staff
    - Use of Emery Lee for a staff dinner
    - Established that Farmers and Artist Market is able to use the Pavilion during their Friday.
    - Established playground open to the public
    - Temporary fencing placed to block off PowWow area
  - Concluded: A few spots are marked as for Emery Lee use only and the rest for the PowWow. Use of the Emery Lee for the diner is confirmed. PowWow is providing 2 tickets per Park Board member to attend the event.

Note: Barrett Key had to leave for another meeting.

Presentations continued:

- Eric Freeman - Offering to help with 5 year plan
    - Alexandria resident that wants to give back to the community he loves. He presented an introductory page, the 'Harrison Street Reimagined' plan, the 'Parks and Recreation Master Plan' originally made for 2015-2020, and an example of a plan he had done with another city.
    - He would love to help get the grants and get the project organized to make the Alexandria 5 year plan come together. Essentially serving as the superintendent for no pay.
        - He would like to get the paperwork started this October should the board accept his proposal.
            - Tom will be the point of contact for Eric.
            - Tom motions to work with Eric and provide him what he needs to get the work underway, Angie seconded, no objections, motion passes.

Old Business/ Follow ups:

- PowWow use of the Emery Lee - Tom motions to allow PowWow the use of the Emery Lee Building at no cost, Devin seconded, no objections, motion passes.
- DNR Five Year Plan - Going forward with Eric Freeman
- Emery Lee roof replacement - Pending insurance claim acceptance
- Pool Report - Rachel Martin presents the report
    - Pool closed with a successful year - many night swims, the pool staff was a good staff, and a few sponsored swim days.
    - AEP fixed the electrical box with a temporary fix after a storm knocked into things. It will need a more permanent fix in the future.
    - The electrical box in the basement needs done asap.
        - Confusion on what was needed for documentation to get this work done. Sam asked that there needs more clarity on the steps in the future. He has turned in the purchase order & going to get a W9

Note: Barrett Key returns to the meeting

    - Door fix has been delayed.
    - Board would like to look more into future updates after immediate fixes are done.
    - Conclusion that a general look at the comings and goings of pool money looks to be a profit. Rachel states she can give more details in the future.
    - Devin Powers asks that the board gives a thank you card to all companies/individual's that sponsored a pool day.v b
- Poolhouse Basement Windows - waiting for elements
- Park Superintendent Needed - have to budget in for 2026
- Posting Park Board videos - Rachel has made fixes to the Park Board portion of the Alexandria Website. Barrett Key will be sure that videos are posted.

New Business:

- Parks need their own Facebook Page - Sam will be given the permissions to get on the Facebook page in order to post Park information.
- Caretakers request to use Emery Lee building on September 13
    - Rachel points out that sitting city employees normally get use of the Bob Rogers building at no cost.
    - Barrett motions to allow the caretakers to use the Emery Lee building on September 13th, Sam seconded, no objections, motion passes.
- Barrett states that we need to talk about the Caretakers' future needs and what we might need to do help them.

Financial Report:

- Barrett asks that we have the report sent to us.
- Tom states tabling the financials until the next meeting. He asks that all board members look over the reports and make notes of all the questions that come up.

Caretaker Report: None

Announcements & Public Comments:

- Angie states that TANL (Turn Away No Longer) was a big success. There were 497 cars in attendance. They gave away over 150 bikes to kids. There is a possibility that they use our park again in the future.

Motion to adjourn the meeting by Tom, Barrett seconded, no objections, motion carries

Next Meeting: An Executive Meeting on September 15th at 5:30 pm, with the monthly meeting beginning at 6:00 at Emery Lee Building

Meeting Adjourned: approximately 7:42 PM

Minutes Taken By: Devin Powers, Secretary

Approval of the August 18, 2025 minutes:

Signatures of members present:

Kim Terry

Barrett Key

Devin Powers

Sam Driffill

Angie Hilligoss

Tom Johns